UNIVERSITY OF ARKANSAS

Request for Qualifications – Geotechnical Engineers
DESIGN PROFESSIONAL SERVICES

The University of Arkansas Fayetteville, in accordance with the policies of the Board of Trustees, is soliciting responses from **qualified geotechnical engineers** for *professional services contracts* ("on-call") to provide geotechnical engineering services for various renovation and construction projects. Please refer to University of Arkansas Board Policy 740.2 for additional information about on-call contracts. The contracts will be for a term of four years.

Up to three firms will be selected.

SELECTION SCHEDULE

Request for Qualifications (RFQ) issued	*December 12*
Statement of Qualifications (SOQ) due	*January 6*
interviews of shortlisted firms	*January 28*
Board of Trustees selection announced	*March 9*
contract term begins	*July 1*

SUBMISSION

The deadline for responses is 1:00pm local time on Tuesday, January 6, 2026.

Please include a letter of introduction signed by a principal or officer of the firm along with a corresponding email address. This email address will be used for all communication related to shortlist, interviews, and selection.

Address ten (10) copies of responses to:

Georgeta Galbraith, Associate Director of
Contracted Services
University of Arkansas
Facilities Management
521 S. Razorback Road
Fayetteville, AR 72701

Format Requirements:

Printed responses should be no larger than 8.5in x 11in, limited to **50 sheets maximum (100 pages)**, fully recyclable (i.e. no plastic covers, plastic tabs, etc.) and bound with glue, staples, or thread (i.e. perfect bound, saddle stitching, etc.). No metal or plastic coils allowed. No loose pages or folders. **Responses that do not meet these requirements will be disqualified.**

Please send a digital copy of the response via email to *ggalbra@uark.edu* in addition to the printed booklets.

Content Requirements:

Include the information below and organize it in an easily accessible manner. You do not need to divide the response into chapters exactly matching the descriptions below. **Responses that do not include the required licensure information will be disqualified.**

1. Proof of licensure or eligibility:

   Professional Engineers: All engineers shall hold individual licenses in the State of Arkansas, and all engineering firms shall hold a valid Certificate of Authorization (COA) issued by the Arkansas State Board of Licensure for Professional Engineers and Professional Surveyors.

2. **Recent experience** (within the past five years) with providing geotechnical services for institutions of higher education
3. Current office size, personnel description, and workload
4. Proof of current professional liability insurance coverage ($1,000,000 minimum required)
5. List of projects currently under contract with state agencies or educational facilities

Professional services required:

GEOTECHNICAL ENGINEERING SERVICES INCLUDING SOIL BORINGS, SOIL MECHANICS, CONCRETE TESTING, AND ENGINEERING ANALYSIS. DESIGN EARTHWORKS AND FOUNDATIONS. EVALUATE CONSTRUCTION MATERIALS.