

ADDENDUM # 1

**Fire Alarm and Security Equipment Indefinite Delivery Indefinite Quantity (IDIQ)
University of Arkansas
Fayetteville, Arkansas**

Bernhard TME Job No. 04-20-0073

April 22, 2021

Procurement and Contracting Requirements:

1. As mentioned in the Request for Proposal, the proposals will be received and acknowledged in a virtual proposal opening on Tuesday, April 27, 2021 at 2:00 p.m. The proposal opening can be accessed by using the following information:

Internet link: [Proposal Opening](#)

Dial-in Information: 1-415-655-0001; Meeting Code: 145 874 6201

RFI Responses:

Pre-Proposal RFI #1: Is this a union labor job or open shop?

Response: This Indefinite Delivery and Indefinite Quantity contract does not require or exclude union labor.

Pre-Proposal RFI #2: How may a bid tab from the previous IDIQ be requested?

Response: Previous bid tabs may be requested by submitting a Freedom of Information Act request with the University of Arkansas.

Pre-Proposal RFI #3: Is a price escalation percentage each year for increase in product, labor, monitoring, wage an hour, etc. required?

Response: No. Refer to "Conditions" on page 3 of the RFP document for details regarding cost increases.

Pre-Proposal RFI #4: Certification letters from each manufacturer required?

Response: Yes. Refer to "Project Scope Overview" on page 2 of the RFP document for the requirement.

Pre-Proposal RFI #5: Should a CCI insurance rate be included in RFP as ALL GC's are deducting from IDIQ contract amount to cover this insurance?

Response: No. Refer to "Insurance Requirements" on page 12 of the RFP document for the insurance policies and limits of liability required by the University of Arkansas for this contract. Additional insurance which may be required by others is not a part of this contract.

Pre-Proposal RFI #6: We're requesting an option to divide the fire alarm portion of the work from the other three technologies.

Response: The intent of the University of Arkansas is to award one contract to a single Fire Alarm and Security Contractor; however joint ventures are allowed. Refer to "Notice for Proposers" on page 1 and refer to "Project Scope Overview" on page 2 of the RFP document.

End of Addendum # 1

Attachments:

- Pre-Proposal Meeting Minutes
- Pre-Proposal Meeting Sign-In Sheet

MEETING NOTES

Date: April 20, 2021
Participants: Refer to attached Sign In Sheet
Project: University of Arkansas – Fire Alarm and Security Equipment IDIQ
Project # 04-20-0073
Ref: Pre-Proposal Meeting
Submitted By: Grant Logan, and Greg Coleman - BTME

A pre-proposal meeting was held virtually at 10:00 am on Tuesday, April 20, 2021. The following items were discussed:

1. Introduced University of Arkansas Staff and Bernhard TME Staff
 - a. Grant Logan – Bernhard TME – Project Manager
 - b. Greg Coleman – Bernhard TME – Technology Systems Designer
 - c. Kristen Knight – University of Arkansas – Facilities Management
 - d. Dan Clairmont – University of Arkansas – Facilities Management
 - e. Chad Cody – University of Arkansas – Fire Alarm Shop
 - f. David Belviy – University of Arkansas – Housing
 - g. Reggie Houser – University of Arkansas – Security
2. Reviewed how to access RFP / Addendum documents
 - a. Displayed where project was listed on Hogbid website (<https://hogbid.uark.edu/>)
3. Reviewed Key Proposal Dates:
 - a. Proposal issued: April 2, 2021
 - b. Pre-Proposal Conference: April 20, 2021
 - c. RFI Deadline: Thursday, April 22, 2021 @ 12:00 p.m.
 - d. RFI Response Deadline: Friday, April 23, 2021 @ 5:00 p.m.
 - e. Proposals Due: Tuesday, April 27, 2021 @ 2:00 p.m.
4. Proposal Requirements were covered
 - a. Proposals to be delivered to Facilities Management – 521 S Razorback Road, University of Arkansas, Fayetteville, AR 72701
 - b. (6) printed and (1) electronic copy on a thumb drive are required
 - c. Submit Proposal Form (Section 500), completed spreadsheet, completed RFP appendix items
 - d. Submit any confidential information in a separate, sealed envelope marked “Company Confidential”
 - i. RFP respondents should pay close attention to this section due to Freedom of Information act requests that could be made.
5. Comments / Instructions from the University of Arkansas
 - a. Is union labor required for this project?
 - i. Union labor is welcomed, but not required for this project.

- b. Can the Bid Tab form for the previous IDIQ RFQ be provided?
 - i. The project team will see if this form is available, however the bid tab form likely only shows a list of contractors who responded to the previous IDIQ RFP.
- 6. Questions from prospective RFP respondents:
 - a. No additional questions were asked during the pre-proposal conference.

-End of Notes-

Sign In Sheet

Date: April 20, 2021
Project: University of Arkansas – Fire Alarm and Security IDIQ RFP
Project # 04-20-0073
Ref: Pre-Proposal Conference

Name	Company	Phone	Email
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